



Government of Pakistan Pakistan Nursing Council

M/O National Health Services, Regulations & Coordination
Islamabad

NO. PNC F-7-228-Admin/2021

11409-11

DATE March 18, 2021

OFFICE ORDER

General Agenda # 04 of 28th Session

Subject: **PROTOCOLS/QUALIFICATION OF FILES OF NEW NURSING INSTITUTIONS QUALIFYING FOR INSPECTIONS**

The Council in its 28th Session held on 4th - 5th March, 2021 under the chair of **Ms. Afshan Nazly**, President PNC, has approved the following checklist of requirements which is necessary to be arranged/fulfilled by nursing institution to qualify for inspection:

- Covering letter with filled PNC Annual Return Form from new institution
- Revised Application Fee (Rs. 50,000/- per diploma program and Rs. 100,000/- per degree program)
- Revised Inspection Fee (Rs. 150,000)
- NOC from Provincial Government or MoU / NOC with hospital (at-least 200 bedded)
- Detail required: (i) Institute physical address, (ii) Business NTN, (iii) Verified copies of last 03 months Utility bills i.e. Electricity, Telephone, water, Sui gas
- Infrastructure of College.
- Rent agreement/Deed of Institution building (at-least 10 years)
- List of faculty, appointment letters, CVs and Copies of registration cards for each program.
- **Faculty for 01 Degree Program:**

Faculty for 30-50 students for 1 st year	<i>Nursing faculty:</i> 3 nursing faculty (Post RN BSN Or BBSN) + 01 MSN Total = 04 <i>Visiting faculty:</i> 01 Bio Chemistry, 01 Science Subject, 01 English Subject
Faculty for 30-50 students for 1 st & 2 nd year	4 + 1 nursing faculty Total = 05
Faculty for 30-50 students for 1 st , 2 nd & 3 rd year	5+2 nursing faculty Total = 07
Faculty for 30-50 students for 1 st , 2 nd , 3 rd & 4 th year	7+2+1 MSN Total = 10
Faculty For full fledge institution	08 nursing faculty (Post RN BSN Or BBSN) + 02 MSN Total = 10

Henceforth, concerned department of Pakistan Nursing Council will check the fulfilment of aforesaid requirements / protocols before final the name of institution for inspection.


FOUZIA MUSHTAQ
Registrar, PNC

Copy for information:

1. The President, PNC
2. The Vice President, PNC
3. The PS to the DG (Health) M/o NHSR&C Islamabad